



The Apple iPad is being loaned to you by Johnson City ISD (JCISD). To retain the privilege of using the Apple iPad, you must accept the following responsibilities (please place a check in each box to indicate agreement):

- I will read and abide by the provisions of the **JCISD Acceptable Use Policy (AUP)** and this **3E Apple iPad Staff and Student Agreement**. **Students:** I will discuss these documents with my parents/guardians.
- I will bring the Apple iPad to school every day and will keep it in the protective cover at all times.
- I will recharge the Apple iPad nightly and will begin each day with a fully charged battery.
- I will back-up the Apple iPad on a regular basis based on recommendations from the JCISD Technology Department.
- I will take responsibility for reasonable care of the Apple iPad; between classes, I will put the iPad away in a safe location.
- I will not leave the Apple iPad unattended or unsecured.
- Away from school, I will only use the Apple iPad in a location free from food, liquid, and debris. **Students:** I will not travel with the Apple iPad, or use it away from home/school, without my parent's permission.
- I will not set objects/books on top of the Apple iPad or other actions that may damage the device.
- I will make the Apple iPad available for inspection by a JCISD administrator, teacher, or staff member upon request. I understand that the Apple iPad and its contents are the property of JCISD unless purchased by me personally.
- I understand I may be required to remove personal apps and/or content – even those purchased at my expense – to make room for school apps and/or if the app does not meet the guidelines in the JCISD AUP.
- I understand that I will be held responsible for accessing inappropriate websites or other inappropriate content on the Apple iPad, whether at home or at school.
- I understand that the Apple iPad and its contents can be viewed by JCISD staff when I am signed on to the JCISD network.
- I will turn in the Apple iPad for routine maintenance when requested by LBJ Technology Department.
- I will use appropriate and respectful language in all communications when using the Apple iPad.
- I will adhere to copyright laws.
- I will not use the Apple iPad to access social networking sites except in accordance with the JCISD Acceptable Use Policy (AUP).
- I will not use or damage anyone else's Apple iPad.
- I will not loan out the Apple iPad assigned to me.

- I will not use or attempt to use another student's or staff member's subscriptions, log-ins, files, or personal information.
- I will not intentionally spread or create an iPad or device virus.
- I will not give out personal information, such as my name, address, photo, or other identifying information on the Internet, nor will I misidentify myself in online communication in an attempt to avoid detection for any misbehavior or rules violation.
- I will not change the configuration of the Apple iPad, including the network and security settings. I will not delete the browser history, cache, or cookies. I will not purchase, install or remove applications, except as permitted by the JCISD AUP.
- I will not deface or decorate the Apple iPad or cover.
- I will not leave the Apple iPad in my locker overnight.
- I will not attempt to remove asset or identification tags on the Apple iPad.
- I will not attempt to repair the Apple iPad.
- I will report damage/loss/theft of the Apple iPad to my parents, JCISD, and proper authorities within 24 hours. I will turn in a 3E Apple iPad Damage/Loss Report Form, signed by my parent(s) within 24 hours or on the next school day to the school office.
- I recognize that JCISD has invested significant resources to provide me with the opportunity to use and learn with the Apple iPad. I further recognize that I will be held responsible for any abuse of this opportunity in accordance with the disciplinary procedures set forth.
- I will return the Apple iPad within 24 hours of any schedule change, residence change and/or
 - o **Staff:** employment change that removes me from the 3E program at JCISD and/or JCISD.
- Students:** I agree to the User Fee Schedule set by JCISD: \$50 per year / \$50 per summer additional use
 - o *For students on reduced lunch fee schedule:* \$25 per year / \$25 per summer additional use
 - o *For student on free lunch fee schedule:* \$0 per year / \$0 per summer additional use
 - o **Staff:** I understand JCISD reserves the right to deduct maintenance and replacement expenses from any personal funds paid by the school.
- I agree to reimburse JCISD for repair and/or replacement of the Apple iPad due to abuse, misuse and/or neglect.

Each box above should be checked before you completed the bottom portion of this agreement. Please retain a copy of this signed agreement for your files.

Printed Staff/Student Name: _____

Asset #

Staff/Student Signature: _____ Date: _____

Students: Printed Parent/Guardian Name: _____

Students: Parent/Guardian Signature: _____ Date: _____